# CURRICULUM VITAE FOR Patricia S. Albro 200 South Silber Street, North Platte, NE 69101

## **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Arthur County Clerk/Assessor ex officio Office of the Cherry County Clerk/Assessor ex officio Office of the Cheyenne County Assessor Office of the Garden County Assessor Office of the Grant County Clerk/Assessor ex officio Office of the Hooker County Clerk/Assessor ex officio Office of the Logan County Clerk/Assessor ex officio Office of the McPherson County Clerk/Assessor ex officio Office of the Morrill County Assessor Office of the Thomas County Clerk/Assessor ex officio

# **EXPERIENCE:**

**2008 to present:** State of Nebraska, Department of Revenue, Property Assessment Division, North Platte, NE

**Position:** Collapse of supervisory position back to Field Liaison **Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2002 to 2008:** State of Nebraska, Department of Property Assessment and Taxation, North Platte, NE

**Position:** Measurement Supervisor

**Duties:** Direct staff members to attain work goals and to ensure consistent application of administrative and program policies, procedures and standards. Confer with and advise staff to exchange information on and/or explain property tax application criteria, work policies, procedures and standards, to identify the type and impact of work problems and to formulate possible solutions to work problems. Train and coordinate staff in the policies and procedures of property tax application to maintain and improve the performance levels of employees through exposure to job knowledge and abilities necessary to perform the work in accordance with established performance standards, and direct staff on the

procedures to be used to complete agency reports or processes. Review work prepared by staff to determine the appropriateness of decisions and actions taken by workers, to determine whether files are complete and accurate, to obtain information to use in evaluating the work performance and to meet administrative policies of the agency. Recommend and develop proposed changes to the Department's procedures, rules and regulations to improve the operations of the Department.

#### 2001 to 2002: North Platte, Lincoln County, Nebraska

**Position:** Liaison

**Duties:** Lateral transfer from Chief Appraiser back to Liaison within the Department. Same duties as noted when first hired as a liaison from 1998 to 2000.

2000 to 2001: Ogallala, Keith County, Nebraska

**Position:** Chief Appraiser

**Duties:** Supervise the assessment of all real property within the county. Develop and maintain sales ratio statistics to determine the level of assessment throughout geographic areas. Assign, review and coordinate the work of staff. Analyze and implement appraisal techniques to insure uniform assessment of real property for tax purposes. Appear before county board of equalization and appeals.

#### **1998 to 2000:** North Platte, Lincoln, Nebraska

**Position:** Liaison

**Duties:** Observe, investigate and evaluate assessment and appraisal practices of individual county assessment offices. Annually write detailed narrative and statistical reports on each office. Assist or correspond with county assessors or others about the proper application of statutes, regulations, directives, policies and procedures. Mediate discussions between assessors and the Department or assessors and taxpayers. Represent the Department at meetings, workshops of assessors, hearings or other meetings as requested by the Property Tax Administrator.

#### 1984 to 1998: Ogallala, Keith County, Nebraska

**Position:** Keith County Assessor

**Duties:** General supervision over and direction of the assessment of all property in Keith County, including office management, personnel and budget requirements.

1979 to 1984: Ogallala, Keith County, Nebraska

**Position:** Keith County Deputy Assessor

**Duties:** Under the direction of the Assessor took care of office management and procedures.

**1973 to 1979:** Ogallala, Keith County, Nebraska**Position:**Keith County Assessors Office - Clerk

**Duties:** Clerical duties under the direction of the assessor and deputy assessor.

#### **EDUCATION:**

Department of Revenue/Department of Property Assessment and Taxation – see attached Other – see following:

Course #	Торіс	Date
184	Real Estate Appraisal	Spring 1984
183	Real Estate Finance	
187	Real Estate Management	Spring 1985 Fall 1986
182	Real Estate Principals and Practices	Fall 1986
185	Real Estate Law	Spring 1987
186	Real Estate Investment	
Courses from Inte	ernational Association of Assessing Officers:	
Course #	Торіс	Date
Course 1 (101)	Fundamentals of Real Estate Appraisal	1984
Course 2 (102)	Income Approach to Valuation	1986
Course 6 (600)	Fundamentals of Mapping	1988
Workshop	Contemporary Capitalization Methods & Techniques	1992
Course 301	Mass Appraisal of Residential Property	1993
Course 101	Fundamentals of Real Estate Appraisal	1994
Course 302	Mass Appraisal of Income Producing Property	1994
Course 300	Fundamentals of Mass Appraisal	
Course 402	Tax Policy	
Course 311	Residential Modeling	1998
Workshop 452	Fundamentals of Assessment Ratio Studies	1999
Workshop 155	Depreciation Analysis	1999
Course 310	Applications of Mass Appraisal Fundamentals	2000
Course 400	Assessment Administration	2001
Workshop 452	Fundamentals of Assessment Ratio Studies	2002
Course 201	Appraisal of Land (October 11-15)	
Workshop	Residential Quality, Condition & Effective Age	05.24.07
Course 191	National USPAP 7-Hour Update	09.01.09
Course 402	Property Tax Policy	10/26-30/09

#### **Continuing Education Courses:**

Course #	Торіс	Date
	The Basic Use & Understanding of the Residential Cost Handbook/Marshall&Swift	1985
	The Basic Use of the Marshall&Swift Valuation Service Square Foot Method	1985
	The Basic Use & Understanding of the Residential Cost Handbook/Marshall&Swift	1986
	The Basic Use of the Marshall&Swift Valuation Service Square Foot Method	1986
#0176	Residential Appraisal Course - American Society of Appraisers	1989 1991
#0178	The Square Foot Method - Marshall&Swift The Calculator Method - Marshall&Swift	1991 1991
#0178	The Segregated Method - Marshall&Swift	1991
#A9001	Uniform Standards of Professional Appraisal Practice - The Moore Group	1991

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#0268R	License Law Update - Randall School of Real Estate	1993
#C9444	Ed Tour '94 - Nebraska Appraiser Board	1994
#0240R	The Laws & Your Flaws - McMahon School of Real Estate	1995
#0392R	Implementing the License Law Act - McMahon School of Real Estate	1995
#C9401	USPAP Workshop - The Moore Group	1995
#C9777	Restructure & Revision of USPAP - Nebraska Appraiser Board	1997
#C9778	Attacking & Defending an Appraisal - Nebraska Appraiser Board	1997
#C9907	USPAP Workshop - The Moore Group	1999
#C2098	Tomorrow's Information Today - Nebraska Appraiser Board	2000
#C2099	Houses, Hotels, Farms & Factories - Cool Stuff for Hot Projects - Nebraska Appraiser Board	2000
	The TERC and Assessment Appeals - Mid Plains Community College,	
#C9861	Real Estate Cont. Ed.	2000
#C2198	Highest and Best Use - Nebraska Appraiser Board	2001
	What's Happening to the Appraisal Profession - Nebraska Appraiser	
#C2199	Board	2001
#C2201	USPAP Workshop - The Moore Group	2002
#C2210	960 Residential Sales Comparison Approach Seminar - The Moore Group	2002
#C9967	914 Appraising the Appraisal - The Moore Group	2002
	Are You Tired of Client Pressure?/Are You Caught in a Whirlwind? -	
#C2398	Nebraska Appraiser Board	2003
	Where the Heck did That Number Come From? - Nebraska Appraiser	
#C2399	Board	2003
	Mass Appraisal, Fee Appraisal, and Ad Valorem Taxation - Nebraska	
#C2411	Appraiser Board (Mark Reynolds & Susie Lore, TERC presenters)	2004
#C2501	903 National USPAP 7-Hour	2005
	Excel Intermediate Training - West Central District Assessors - 4 cr.hrs	2005
#C40618	Highest and Best Use – The Moore Group	2006
#Q110503	Residential Report Writing – The Moore Group	2006
	Appraising Agricultural Land in Transition – American Society of Farm	00/01 2-02/07
100701	Managers and Rural Appraisers	08/01&02/07
#C2701	National USPAP 7-Hour Nebrate Depart Weiting Underschaftigt Depart Weiting Westerbar	2007
#C2902	Nebraska Report Writing Update; Residential Report Writing Workshop	08.14.09

#### **Computer Courses from ASI:**

Course #

Course #

Торіс	Date
Windows - Beginning	10/26-30/98
Windows - Intermediate	12/07-11/98
Word - Beginning	10/26-30/98
Word - Intermediate	12/07-11/98
Excel - Beginning	10/26-30/98
Excel - Intermediate	12/07-11/98
Outlook - Beginning	10/26-30/98
Outlook - Intermediate	12/07-11/98
Have worked with FoxPro and TerraScan for Department of Property Assessment & Taxation	

#### State of Nebraska Department of Revenue/State Tax Commissioner:

Торіс	Date
Assessors Annual Course of Training	1985
Assessors Annual Course of Training	1989
Assessors Annual Course of Training	1990
Assessor's Administrative Workshop	1996

#### State of Nebraska: Department of Revenue, Property Assessment Division

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Course #	Торіс	Date
	Annual Course of Training	1998
	Annual Course of Training - Basic	1999
	Annual Course of Training - Advanced	1999
	Annual Course of Training	2000
	Aggregate Mining in Nebraska	2001
	Annual Course of Training	2001
	Valuation of Agricultural Property	2001
	Valuation of Lakefront Property	2001
	2002 Assessor's Spring Workshop	2002
	Annual Course of Training	2003
	Assessor Workshop	2003
	Annual Course of Training	2004
	Public Service Distribution	2004
	Reports and Opinions Forum	11.23.04
	2005 Abstract Training	11.14.04
	Excel Computer Intermediate Training	11.02.05
	Low Income Housing Valuation	03.01.06
	Agland What-if Excel Training Demonstration – Instructor No.Platte	04.07.06
	LB 126 School District Changes Procedures	06.07.06
	Agland What-if Excel Training Demonstration – Instructor N. Platte	08.02.06
	Agland What-if Excel Training Demonstration-Instructor Scottsbluff	08.09.06
	Agland What-if Excel Training Demonstration-Instructor Gr.Island	10.06.06
	Agland What-if Excel Training Demonstration-Instructor Norfolk Depreciation Class – Instructor Webster County	01.10.07 07.23.08
	Agland What-if Excel Training Demonstration-Instr. Frontier County	07.23.08
	Depreciation Class – Instructor Garden County	07.28.08
	Agland What-if Excel Training Demonstration-Instr. Loup County	08.05.08
	Agland What-if Excel Training Demonstration-Instr. Howard County	09.08.08
	Depreciation Class – Instructor West Central Dist. North Platte	10.02.08
	Agland What-if Excel Training Demonstration-Instructor Scottsbluff	10.02.00
	Depreciation Class – Instructor Central District in Kearney	10.17.08
	Valuation of Recreational Land & Sand/Gravel Pits – 6 credit hrs	11.21.08
	Agland What-if Excel Training Demonstration-Instr. Hayes County	11.25-08
	Basic Depreciation – Instructor Wilber	2009
County Assessor's A	ssociation of Nebraska	
Course #	Торіс	Date
	Historical Capitalization Methods	2001
C9006	Introduction to the Income Approach to Value	2002
	The Appeal Process, Organizing Your Case, The Equalization Process, Preparing Your Exhibits, and the County Petition Process by: the Tax Equalization and Review Commission - 3 credit hrs (approved by	
	Nebraska Appraisal Board)	2004
	Department of Property Assessment & Taxation Presentation - 3 1/2	
	credit hrs	2004
	tour Union Pacific Railroad's Bailey Yard - 3 1/2 credit hrs	2004
	Methamphetamines: by Nebraska State Patrol Instructor - 2 credit hrs	2004
	Assessor's Workshop: 09.13.05 Planning, Developing, Appraisal, & Valuation for Commercial TIF Projects - 4 hours; 09.14.05 NACO Issues & DPA&T - 4 hours; 09.15.05 DPA&T & Lincoln County	
	Realtor/Relationship to Taxation - 4 hours	2005
	Mass Appraisal, Fee Appraisal & Ad Valorem Taxation by: the Tax Equalization and Review Commission - 4 hours (approved by Nebraska	
	Appraisal Board)	2005
	Dealing With Diversity in the Workplace/Human Resources	2006

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School District Organization/Homestead Exemptions	2006
County Board of Equalization Workshop - NACO in Kearney	05.10.07
Quality of Construction – 2 credit hours	08.25.08
Preparing for TERC – Crossing the T's and Dotting the I's-3.75 hrs	08.26.08
GIS Workshop/Ethanol Plants – 1.75 credit hrs	08.26.08
Legislative Update With Larry Dix; TERC Round Table-A Panel	
Discussion; Equalizaton-the Way It Used to Be-An Alternative	09.03.09

Supervisory	Courses
Course #	

TopicDateSuperVision; supervisory training by: The State of Nebraska8/31-9/2-04

#### LICENSES/CERTIFICATIONS:

Assessor Certificate, 1978 General Certified Appraiser, 1992

#### **OTHER:**

Member IAAO – since 1984

# CURRICULUM VITAE FOR Rebecca K. Anderson 1811 W. 2<sup>nd</sup>, Suite 460 Grand Island, NE 68803

#### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Adams County Assessor Office of the Buffalo County Assessor Office of the Franklin County Assessor Office of the Hall County Assessor Office of the Howard County Assessor (Co-Liaison with Steve Ronshaugen) Office of the Kearney County Assessor Office of the Kearney County Assessor State Assessment Office for Sherman County Office of the Webster County Assessor

# **EXPERIENCE:**

**2008 to present:** State of Nebraska, Department of Revenue, Property Assessment Division, Grand Island, NE

**Position:** Field Liaison

**Duties:** Observe, investigate and evaluate assessment and appraisal practices of individual county assessment offices. Annually write detailed narrative and statistical reports on each office. Assist or correspond with county assessors or others about the proper application of statutes, regulations, directives, policies and procedures. Assist in the development and instruction of educational classes to better assessment practices within the assessment offices. Mediate discussions between assessors and the Department or assessors and taxpayers. Represent the Department at meetings, workshops of assessors, hearings or other meetings as requested by the Property Tax Administrator.

**2002 to 2007:** State of Nebraska, Department of Property Assessment And Taxation, Grand Island, NE.

**Position:** Regional Measurement Supervisor

**Duties:** Direct staff members to attain work goals and to ensure consistent application of administrative and program policies, procedures and standards. Confer with and advise staff to exchange information on and/or explain property tax application criteria, work policies, procedures and standards, to identify the type and impact of work problems and to formulate possible solutions to work problems. Train and coordinate staff in the policies and procedures of property tax application to maintain and improve the performance levels of employees through exposure to job knowledge and abilities necessary to perform the work in accordance with established performance standards, and direct staff on the procedures to be used to complete agency reports or processes. Review work

prepared by staff to determine the appropriateness of decisions and actions taken by workers, to determine whether files are complete and accurate, to obtain information to use in evaluating the work performance and to meet administrative policies of the agency. Recommend and develop proposed changes to the Department's procedures, rules and regulations to improve the operations of the Department.

1995 to 2002:	State of Nebraska, Department of Property Assessment and	
	Taxation, Grand Island, NE.	
Position:	Field Liaison.	
<b>Duties:</b>	Same duties as noted above	
1990-1995: Position: Duties:	Eakes Office Products Credit Manager Oversee all credit and collections for multiple location retail business	
1985 -1989: Position: Duties:	Superior Mortgage, Inc. REO/Foreclosure/Collections Dept. Head Oversee all personnel and procedures in the department for multi- state mortgage bank.	

#### **EDUCATION:**

University of Nebraska, Kearney, Bachelor of Science (1994) Department of Property Assessment and Taxation:

> Attended all Assessor Workshops and annual Courses of Training (1995 – 2000) 101 Fundamentals of Real Property Appraisal (1995) 102 Income Approach of Land (1996) 201 Appraisal of Land (1998) 300 Fundamentals of Mass Appraisal (1999) 310 Applications of Mass Appraisal Fundamentals (2000) 600 Principles and Techniques of Cadastral Mapping (1997) Aggregate Mining in Nebraska (2001) Valuation of Agricultural Land (2001) Valuation of Lakefront Property (2001) 452 Fundamentals of Assessment Ratio Studies (2002) Annual Course of Training (2002) Aggregate Mining in Nebraska (2001) Valuation of Agricultural Land (2001) Valuation of Lakefront Property (2001) 452 Fundamentals of Assessment Ratio Studies (2002) Annual Course of Training (2002) Assessors Workshop (2002) Annual Course of Training (2003)

Assessors Workshop (2003) Annual Course of Training (2004) Assessors Workshop (2004) Reports & Opinions Forum (2004) Abstract Training (2004) Assessor Fall Workshop (2005) Abstract Training (2005) Assessor Spring Workshop (2005) Assessor Spring Workshop (2006) LB 126 School District Changes Procedures Assessor Spring Workshop (2007) Residential quality, Condition & Effective Age (2007) Basic Depreciation Course (2008) Sand Pit and Recreational Land Valuation (2009) Assessor Fall Workshop (2009)

# LICENSES/CERTIFICATIONS:

Assessor Certificate, 2008

# CURRICULUM VITAE FOR Marlene Bedore P.O. Box 446 Trenton, NE 69044

#### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Chase County Assessor Office of the Deuel County Assessor Office of the Dundy County Assessor Office of the Hayes County Clerk/Ex-Officio Assessor State Assessment Office for Hitchcock County State Assessment Office for Keith County Office of the Lincoln County Assessor Office of the Perkins County Assessor Office of the Red Willow County Assessor

# **EXPERIENCE:**

July 2007 to Present:State of Nebraska, Department of Revenue,<br/>Property Assessment Division, Trenton, NebraskaNovember 2005 to June 2007:State of Nebraska, Department of Property<br/>Assessment and Taxation, Trenton, NebraskaAugust 2003 to November 2005:State of Nebraska, Department of Property

Assessment and Taxation, North Platte, NE

**Position**: Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

#### December 1997 to January 2003: Red Willow County Court, McCook, NE

Position: Assistant Clerk Magistrate, Clerk Magistrate

**Duties:** Perform supervisory and statutory functions of the County Court system for Red Willow County. Follow all policies and procedures according to the rules and regulations set forth by the Court Administrator and County Judges. Perform duties as assigned including arraignments and marriage ceremonies. Prepare journal entries and court orders as assigned for the court office. Communicate effectively to law enforcement

agencies, attorneys and enable to possess the required knowledge, skills and abilities as necessary to fulfill job requirements.

# July 1984 to December 1997: Hayes County Clerk/Ex-officio County Assessor

Hayes Center, NE

Position: Clerical, Deputy County Assessor, County Assessor

**Duties:** The assessor is responsible for valuing all real and personal property excluding public service companies. The office duties include all functions of the exofficio office such as supervisory, accounting, secretary to the county board, Clerk of the Dist. Court, Register of Deeds and Election Commissioner. All Nebraska State Statutes, Directives and Regulations as set forth by the Property Tax Administrator must be followed. Prescribed reports and the date due are followed as listed on the Property Tax Calendar.

# **EDUCATION:**

Hayes Center High School, Hayes Center, High School Diploma Nebraska Western College, Scottsbluff, R.N. Program McCook Community College, McCook, Accounting Property Assessment Division-8/26/2003 2003 ASSESSOR WORKSHOP 10/31/2003 BASIC/INTERMEDIATE MAPPING 11/14/2003 IAAO 101 FUNDAMENTALS OF REAL PROPERTY APPRAISAL 11/20/2003 CONFIDENCE INTERVALS WORKSHOP 1/15/2004 2004 ANNUAL COURSE OF TRAINING & BASIC SESSION 2/18/2004 PUBLIC SERVICE DISTRIBUTION (PANHANDLE DIST.) 5/11/2005 EXCEL COMPUTER SEMINAR 9/13/2005 2005 ASSESSOR'S FALL WORKSHOP 11/2/2005 EXCEL COMPUTER BASIC TRAINING 3/1/2006 LOW INCOME HOUSING VALUATION 6/7/2006 LB 126 SCHOOL DISTRICT CHANGES PROCEDURES 8/29/2006 2006 ASSESSOR'S WORKSHOP 5/10/2007 NACO'S COUNTY BOARD OF EQUALIZATION SEMINAR 9/17-19/2007 2007 ASSESSOR'S WORKSHOP 8/5/2008 BASIC DEPRECIATION COURSE 8/25/2008 2008 ASSESSOR'S WORKSHOP 6/10/2009 BASIC SPREADSHEET APPLICATIONS COURSE 8/6/2009 GRAIN HANDLING FACILITIES VALUATION BY PAD 8/31-9/2/2009 2009 ASSESSOR'S WORKSHOP 9/28/2009 SAND PITS/RIVER/RECREATIONAL LAND VALUATION BY PAD

#### LICENSES/CERTIFICATIONS:

Nebraska Assessor/Deputy Certificate, February 12, 2004

# CURRICULUM VITAE FOR Dennis Donner 1033 O Street, Suite 600 Lincoln, NE 68508

# **PRESENT AFFILIATION:**

Department of Revenue Property Assessment Division Measurement Manager

# **EXPERIENCE:**

July 2007 to present: Property Assessment		State of Nebraska, Department of Revenue, Division, Lincoln, Nebraska
<b>1998 to July</b> Asses		State of Nebraska, Department of Property tion, Lincoln, NE.
<b>Position:</b>	Measurement .	Administrator
<b>Duties:</b>	Develop and a	dminister policies for the measurement of
assessment p	ractices and leve	els of value within 93 Nebraska counties.
1996 to 1998	3: State of Nebra	ska, Department of Revenue, Lincoln, NE
Position:	Administrator,	, Property Tax Division
<b>Duties:</b>	Develop and a	dminister policies for measuring assessment
practices and	l levels of value v	within 93 Nebraska counties.

# **1967-1996:**State of Nebraska, Department of Revenue, Lincoln, NE**Position:**Various jobs with increasing responsibilities.

# **EDUCATION:**

University of Nebraska, Lincoln, Bachelor of Science (1971)	
Department of Property Assessment and Taxation	
1985 to 2001 Contemporary Capitalization	
Mass Appraisal of Income Producin	g Property
<b>Residential Modeling Concepts</b>	
Fundamentals of Mass Appraisal	
Principles of Property Assessment	
Depreciation Analysis	
Appraisal of Land	
Fundamentals of Assessment Ration	n Studies
1/22/2001 Basic Session – Annual Course of T	raining
1/25/2001 Required Session – Annual Course	of Training

7/24/2001	Valuation of Agricultural Land
7/25/2001	Valuation of Lakefront Property
9/19/2002	2002 Assessors Workshop
2/11/2003	Annual Course of Training
1/14/2004	Annual Course of Training
9/15/2004	2004 Assessors Workshop
11/14/2005	2005 Abstract Training

# LICENSES/CERTIFICATIONS:

Assessor Certificate, 1975

# **OTHER:**

IAAO Member

# CURRICULUM VITAE FOR James V. Haug 301 Centennial Mall South Lincoln, NE 68509

### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Clay County Assessor Office of the Fillmore County Assessor Office of the Nuckolls County Assessor Office of the Seward County Assessor Office of the Thayer County Assessor Office of the Thayer County Assessor Office of the York County Assessor

#### **EXPERIENCE:**

**2007 to present:** Nebraska Department of Revenue, Property Assessment Division; in Lincoln, NE

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2001 to 2007:** State of Nebraska, Department of Property Assessment and Taxation in Lincoln, NE

**Position:** Measurement Supervisor; Eastern Region

**Duties:** Direct staff members to attain work goals and to ensure consistent application of administrative and program policies, procedures and standards. Confer with and advise staff to exchange information on and/or explain property tax application criteria, work policies, procedures and standards, to identify the type and impact of work problems and to formulate possible solutions to work problems. Train and coordinate staff in the policies and procedures of property tax application to maintain and improve the performance levels of employees through exposure to job knowledge and abilities necessary to perform the work in accordance with established performance standards, and direct staff on the procedures to be used to complete agency reports or processes. Review work prepared by staff to determine the appropriateness of decisions and actions taken by workers, to determine whether files are complete and accurate, to obtain information to use in evaluating the work performance and to meet administrative

policies of the agency. Recommend and develop proposed changes to the Department's procedures, rules and regulations to improve the operations of the Department.

**1997 to 2001:** State of Nebraska, Department of Property Assessment and Taxation, Lincoln, NE

**Position:** Field Liaison

**Duties:** Same duties as noted above.

**1974 to 1997:** State of Nebraska, Department of Revenue, Property Taxation Division in Lincoln, NE

**Position:** Appraiser/Appraiser Supervisor

**Duties:** Conduct County-wide reappraisals, appraisal related projects, training on appraisal.

#### **EDUCATION:**

University of Nebraska, Lincoln, Bachelor of Science 1971 Department of Property Assessment and Taxation – see attached

#### LICENSES/CERTIFICATIONS:

Real Estate Appraisers License, 1980 Certified General Real Estate Appraiser, 1992 TERC -Special Master Training Seminar, 1997

#### **PROFESSIONAL TRAINING / CLASSES:**

IAAO 305 -CAMA Valuation Model Building IAAO 649 -Commercial Investment Property IAAO-Workshop -Contemporary Capitalization Methods and Techniques IAAO 302 - Mass Appraisal of Income Producing Property IAAO 300 -Fundamentals of Mass Appraisal IAAO 610 -Principles of Property Assessment IAAO 602 - Workshop on Depreciation Analysis IAAO 600 -Principles and Techniques of Cadastral Mapping Moore Group. USPAP -7 Hour National USPAP Update IAAO 311 - Residential Modeling Concepts IAAO 101 -Fundamentals of Real Property Appraisal IAAO 651 Workshop -Workshop GIS for Assessors IAAO 310 - Applications of Mass Appraisal Fundamentals Lyman Richey - Aggregate Mining in Nebraska IAAO 155 -Depreciation Analysis DEPT./Alesandrini -Valuation of Agricultural land DEPT. Workshop -Valuation of Lakefront Property Moore Group. 914 - Appraising the Appraisal Moore Group. USPAP -7 Hour National USPAP Update

DEPT. 2002 - Assessor Workshop (Introduction to Income Approach to Value)

IAAO 452 -Fundamentals of Mass Appraisal Ratio Studies

DAVIS Workshop -Confidence Intervals Workshop

DEPT. 2004 - Annual Course of Training

DEPT. Workshop. -Public Service Distribution (Southeast Dist.)

Moore Group. USPAP -7 Hour National USPAP Update

Randall #CE90508 -1031 Tax Deferred Exchanges (3 hrs.)

IAAO 102 -Income Approach to Valuation

ASFMRA -Conservation Easements Valuation and Case Studies

DEPT. 2006 - Fall Workshop (School District Organization / Homestead Exemptions)

Randall #CE20618R -Radon and Real Estate (3 hrs.)

Randall #CE060602R -Lead, Asbestos, Mold - Get the Facts (3 hrs.)

Moore Group. USPAP -7 Hour National USPAP Update

NREAB Course No. C2711-Residential Quality, Condition & Effective Age Seminar

# CURRICULUM VITAE FOR Mike C. Krolikowski Sherman County Courthouse 633 "O" Street Loup City, NE 68853

## **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: State Assessment Office for Garfield County State Assessment Office for Greeley County (Co-liaison with Steve Ronshaugen) Office of the Boyd County Assessor Office of the Brown County Assessor Office of the Holt County Assessor Office of the Holt County Assessor Office of the Keya Paha County Assessor Office of the Loup County Assessor Office of the Rock County Assessor Office of the Rock County Assessor Office of the Valley County Assessor Office of the Valley County Assessor Office of the Wheeler County Assessor (Co-Liaison with Steve Ronshaugen)

# **EXPERIENCE:**

- July 2007 to present: State of Nebraska, Department of Revenue Property Assessment Division, Loup City, NE.
- **2003 to June 2007:** State of Nebraska, Department of Property Assessment and Taxation, Loup City, NE.

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2000 to 2003:** State of Nebraska, Department of Property Assessment and Taxation, Grand Island, NE.

**Position:** Sales Reviewer

**Duties:** Responsible for reviewing, verifying, and qualifying all applicable sales of agricultural, commercial, and industrial real property recorded in the

register of deeds offices. Conduct phone interviews with buyers, sellers, attorneys, and real estate agents to verify documented reported sale information.

**1999-2000:** State of Nebraska, Department of Property Assessment and Taxation, Ogallala, NE.

**Position:** Property Tax Appraiser Assistant

**Duties:** Assisted Property Tax Division Appraiser in gathering and researching appropriate data for determining market value of locally assessed property. I performed physical inspection of property, researching appropriate data, interviewing property owners, preparing field sketches, determining property classifications, and utilizing standard valuation techniques.

### **EDUCATION:**

Hastings College, Hastings NE, Bachelor of Arts (1998) Department of Property Assessment and Taxation:

Valuation of Agricultural Land (2001) Annual Course of Training (2001) 101-Fundamentals of Real Property Appraisal (2001) Annual Course of Training (2003) Assessor Workshop (2003) Basic/Intermediate Mapping (2003) Confidence Intervals Workshop (2003) Annual Course of Training & Basic Session (2004) Assessor Workshop (2004) Reports & Opinions Forum (2004) 102-Income Approach To Valuation (2004) Assessor Fall Workshop (2005) Abstract Training (2005) Assessor Spring Workshop (2005) Assessor Workshop (2006) Residential Quality, Condition & Effective Age Seminar (2007) Assessor Workshop (2007) Assessor Assistant Training (2008) Understanding the Reports and Opinions (Tables and Statistics) (2008) **Developing Depreciation Tables (2008)** Grain Handling Facilities Valuation (2009) Sand Pit and Recreational Land Valuation Discussion by PAD (2009) Assessor Fall Workshop (2009) Expanded Agland Analysis Presentation by PAD (2009)

# CURRICULUM VITAE FOR Russell L. Loontjer 301 Centennial Mall S Lincoln, NE 68509-8919

## **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Cuming County Assessor Office of the Gage County Assessor Office of the Lancaster County Assessor Office of the Madison County Assessor Office of the Stanton County Assessor Office of the Washington County Assessor Office of the Washington County Assessor Office of the Wayne County Assessor

# **EXPERIENCE:**

August 2007 to present: State of Nebraska, Department of Revenue, Property Assessment Division, Lincoln, NE.

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

# May 2006 to July 2007: Stannard Appraisal Services

**Position:** Field Appraiser

**Duties:** Aid in County-wide reappraisals, appraisal related projects, listing of commercial and residential properties, referee for valuation appeals and other consulting projects as assigned.

#### January 1999 to April 2006: Thayer County Assessor

**Duties:** Direction and management of the Thayer County Assessor's office. Formulation and implementation of an annual budget, implement mass appraisal of residential, commercial and agricultural properties. Coordinate and review annual assessments of all real and personal property in the County. Communicate with the public regarding the valuation of property. Manage employees and the various duties assigned to each to carry out the duties, responsibilities and functions of the assessor's office.

#### LICENSES/CERTIFICATIONS:

State of Nebraska Assessor's Certificate #980206

#### **EDUCATION:**

**KEARNEY STATE COLLEGE, BACHELOR OF SCIENCE 1981** 2001 ANNUAL COURSE OF TRAINING 2001 AGGREGATE MINING IN NEBRASKA 2001 **ASSESSOR WORKSHOP 2001** ANNUAL COURSE OF TRAINING 2002 ASSESSORS WORKSHOP 2002 **ANNUAL COURSE OF TRAINING 2003 ASSESSORS WORKSHOP 2003 ANNUAL COURSE OF TRAINING 2004** PUBLIC SERVICE DISTRIBUTION (SOUTHEAST DIST.) 2004 **ASSESSORS WORKSHOP 2004** NACO CONVENTION 2004 2005 ABSTRACT TRAINING/SOUTHEAST DISTRICT 2005 NACO MAPPING/GIS TECHNOLOGY 2005 **PROPERTY TAX & NACO 2005** 2005 ASSESSOR'S FALL WORKSHOP 2005 NACO CONVENTION OMAHA 2005 LOW INCOME HOUSING VALUATION SEMINAR 2005 FUNDAMENTALS OF REAL ESTATE APPRAISAL 2006 **RESIDENTIAL SALES COMPARISON & INCOME APPROACHES 2006 RESIDENTIAL REPORT WRITING 2006** 105 NATIONAL USPAP 2006 SALES FILE PRACTICE MANUAL 2007 2007 ASSESSOR'S WORKSHOP 2007 LEARN MORE WITH MICROSOFT EXCEL 2007 2008 ASSESSOR'S WORKSHOP 2008 **BASIC DEPRECIATION COURSE BY PAD 2008 GRAIN HANDLING FACILITIES VALUATION 2009** 2009 ASSESSOR'S WORKSHOP 2009 **PROPERTY TAX POLICY IAAO 402** PAD'S R&O UPDATE 2009

# CURRICULUM VITAE FOR Mark Loose Panhandle State Office Complex 4500 Avenue I, P.O. Box 1500 Scottsbluff, NE 69363-1500

# **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Banner County Assessor

Office of the Box Butte County Assessor

Office of the Dawes County Assessor

Office of the Kimball County Assessor

Office of the Scotts Bluff County Assessor

Office of the Sheridan County Assessor

Office of the Sioux County Assessor

#### **EXPERIENCE:**

June 2007 – present: State of Nebraska, Department of Revenue,

Property Assessment Division Scottsbluff, NE.

**1993 – June 2007:** State of Nebraska, Department of Property Assessment and Taxation

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

# 1991 to 1993: Western Nebraska Community College, Scottsbluff, NE

**Position:** Adjunct faculty, Business Division

**Duties:** Responsible for teaching and evaluating all sections of Introduction to Business courses; also responsible for the Records Management and Word Perfect courses.

1991 to 1992: Rounds Appraisal, Scottsbluff, NE

- **Position:** Appraiser Trainee
- **Duties:** Set appointments; physical inspection of property; locate, review and verify comparable sales information; also, completion of the URAR form.

## **EDUCATION:**

Western Nebraska Community College, Scottsbluff, NE; A.A. 1978 Chadron State College, Chadron, NE; B.A. 1981 Chadron State College, Chadron, NE; M.A. 1985 Department of Property Assessment and Taxation:

302 Mass Appraisal of Income Producing Property (1994) 300 Fundamentals of Mass Appraisal (1995) 201 Appraisal of Land (1996) 600 Principles and Techniques of Cadastral Mapping (1997) 903 USPAP (1998) 311 Residential Modeling Concepts 155 Depreciation Analysis (1999) Required Session—Annual Course of Training (2001) 903 USPAP Workshop (2002) Assessor's Workshop (2002) Annual Course of Training (2003) Confidence Intervals Workshop (2003) Annual Course of Training (2004) Public Service Distribution (Panhandle District) (2004) Assessor's Workshop (2004) Reports & Opinions Forum (2004) 2005 Abstract Training (2004)

# CURRICULUM VITAE FOR Derrick D. Niederklein 301 Centennial Mall South, PO Box 98919 Lincoln, NE 68509-8919

## **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Butler County Assessor Office of the Colfax County Assessor Office of the Dodge County Assessor Office of the Douglas County Assessor Office of the Hamilton County Assessor Office of the Merrick County Assessor Office of the Platte County Assessor Office of the Platte County Assessor Office of the Polk County Assessor Office of the Sarpy County Assessor Office of the Sarpy County Assessor Office of the Saunders County Assessor

# **EXPERIENCE:**

**July 2007 to present:** State of Nebraska, Department of Revenue Property Assessment Division, Lincoln, NE.

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2004 to June 2007:** State of Nebraska, Department of Property Assessment and Taxation, Lincoln, NE.

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides,

directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2000 to 2004:** State of Nebraska, Game and Parks Commission, Lincoln, Nebraska

**Duties:** Responsible for enforcing park regulations at seven state recreation areas in Southeast Nebraska, oversight of special detail and temporary workforce and assisted with hunter safety and hunter education annually.

## **EDUCATION:**

Southeast Community College, AAS (2000) Peru State College, BAS (2004) Doane College, MA (2009)

International Association of Assessing Officers:

101-FUNDAMENTALS OF REAL PROPERTY APPRAISAL (2005) 102-INCOME APPROACH TO VALUATION (2006) 300-FUNDAMENTALS OF MASS APPRAISAL (2006) RESIDENTIAL DATA COLLECTION SEMINAR (2006) RESIDENTIAL QUALITY, CONDITION, EFFECTIVE AGE (2007) IAAO INTERNATIONAL CONF ON ASSESSMENT ADMIN (2007) 402-FUNDAMENTALS OF PROPERTY TAX POLICY (2009)

Western States Association of Tax Administrators:

101- UNITARY VALUATION APPRAISAL SCHOOL (2008)

Department of Property Assessment and Taxation:

REPORTS & OPINION FORUM (2004) ABSTRACT TRAINING (2005) ASSESSOR SPRING WORKSHOP (2005) ASSESSOR FALL WORKSHOP (2005) MASS APPRAISAL AND AD VALOREM TAXATION (2005) ASSESSOR WORKSHOP (2006) ASSESSOR WORKSHOP (2007) ASSESSOR WORKSHOP (2008) ASSESSOR WORKSHOP (2009)

#### Other:

IAAO Member

# CURRICULUM VITAE FOR Barb Oswald P.O. Box 116 Dakota City, NE 68731

# **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Antelope County Assessor Office of the Boone County Assessor (Co-Liaison with Steve Ronshaugen) Office of the Burt County Assessor Office of the Cedar County Assessor State Assessment Office for Dakota County Office of the Dixon County Assessor Office of the Dixon County Assessor Office of the Knox County Assessor Office of the Nance County Assessor (Co-Liaison with Steve Ronshaugen) Office of the Pierce County Assessor Office of the Pierce County Assessor

# **EXPERIENCE:**

June 2007 to present: State of Nebraska, Department of Revenue, Property Assessment Division

**1997 -- June 2007** State of Nebraska, Department of Property Assessment and Taxation, Dakota City, NE.

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

#### 1991 to 1997: Dixon County, Nebraska

**Position:** County Assessor.

**Duties:** Direction and management of the Dixon County Assessor's office. Formulation and implementation of an annual budget, implement mass appraisal of residential, commercial and agricultural properties. Communicate with the public regarding the valuation of property. Manage employs and the various duties assigned to each to carry out the duties and responsibilities of the assessor's office.

# 1981-1991: Dixon County, Nebraska

**Position:** Deputy County Assessor

**Duties:** General knowledge of the budget and levy setting process. Maintain a current sales assessment ratio study. Complete an analysis of the market for the residential, commercial and agricultural properties. Maintain cadastral maps, which includes being able to research deed, read legal descriptions, divide parcels of land.

1979-1981: Dixon County, Nebraska

**Position:** Clerk

**Duties:** Knowledge of soil maps/conversion, determine soil comparisons, land use and valuations.

# **EDUCATION:**

Wayne State College, 1 year Secretarial courses

Northeast Technical College, various courses

1990 - Fundamentals of Real Estate Appraisal

6/1991 – R.E. Market Data Approach

10/1991 – Professional Standards – USPAP

9/1994 – Cost Approach of Appraising

9/1994 - Income Approach/Appraising

9/1997 – Restructure and Revision

5/2000 – The TERC and Assessment

The Moore Group, various courses

9/1994 – The New Uniform Residential Appraisal Report Workshop
9/1994 – Residential Construction and Inspection
6/1996 - USPAP workshop
7/1996 – Limited Appraisals: How to Write the Form Report
9/2000 – USPAP Workshop
2006- Fundamentals of Real Estate Appraisal
2007 - USPAP
2007 - USPAP Update

Department of Revenue/Department of Property Assessment and Taxation:

101-FUNDAMENTALS OF REAL PROPERTY APPRAISAL (1994) 452-FUNDAMENTALS OF ASSESSMENT RATIO STUDIES (1995) 155-DEPRECIATION ANALYSIS (1996) 402-TAX POLICY (1997) 300-FUNDAMENTALS OF MASS APPRAISAL (2000) AGGREGATE MINING IN NEBRASKA (2001) **REQUIRED SESSION-ANNUAL COURSE OF TRAINING (2001)** VALUATION OF LAKEFRONT PROPERTY (2001) 600-PRINCIPLES AND TECHNIQUES OF CADASTRAL MAPPING (2001)ASSESSOR WORKSHOP (2001) ASSESSOR'S WORKSHOP (2002) ANNUAL COURSE OF TRAINING (2003) ASSESSOR WORKSHOP (2003) **CONFIDENCE INTERVALS WORKSHOP (2003)** ANNUAL COURSE OF TRAINING (2004) PUBLIC SERVICE DISTRIBUTION (NORTHEAST DIST.) (2004) ASSESSORS WORKSHOP (2004) 201-APPRAISAL OF LAND (2004) **REPORTS & OPINIONS FORUM (2004)** 7 HOUR NATIONAL USPAP UPDATE (2005) 2006- Low Income Housing Seminar 2006- LB 126 School District Changed Procedures 2006- Assessor Workshop 2006- Wetlands Assessment Issues Training – NE District 2007- Assessor Workshop 2008- Assessor Assistant Training 2008 Assessor's Workshop 2008 Residential Quality, Condition and Effective Age 2009 GIS Workshop 2009 Grain Handling Facilities Valuation by PAD

2009 Assessor's Workshop

2009 NE Dist. Meeting PAD's R&O Update 2009 Recreational Land Valuation by PAD

# LICENSES/CERTIFICATIONS:

Assessor Certificate, 1981

# CURRICULUM VITAE FOR Stephen F. Ronshaugen 1811 W. 2<sup>nd</sup>, Suite 460 Grand Island, NE 68803

#### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Boone County Assessor (Co-liaison with Barb Oswald) State Assessment Office for Greeley County (Co-liaison with Mike Krolikowski)
Office of the Howard County Assessor (Co-liaison with Rebecca Anderson)
Office of the Nance County Assessor (Co-liaison with Barb Oswald)
Office of the Wheeler County Assessor (Co-liaison with Mike Krolikowski)

#### **EXPERIENCE**

April, 2009 to present: State of Nebraska, Department of Revenue, Property Assessment Division, Grand Island, NE

**Position:** Field Liaison

**Duties:** Observe, investigate and evaluate assessment and appraisal practices of individual county assessment offices. Annually write detailed narrative and statistical reports on each office. Assist or correspond with county assessors or others about the proper application of statutes, regulations, directives, policies and procedures. Assist in the development and instruction of educational classes to better assessment practices within the assessment offices. Represent the Department at meetings, workshops of assessors, hearings or other meetings as requested by the Property Tax Administrator.

**2002 to 2008**: Bureau of Reclamation, Nebraska-Kansas Area Office Grand Island, Nebraska

**Position**: Deputy Area Manager

**Duties:** Supervised and coordinated all major program areas in the Area Office: operation and maintenance of 14 dams in NE, CO, and KS; resource management of reservoir surface and land areas at the dams; budget and finance. Provided program direction and goals to Area Office staff to ensure program districts, NRD's, and state officials on the contracting and sale of surface water in the Republican River basin.

1978 to 2002: Bureau of Reclamation, Nebraska-Kansas Area Office		
	Grand Island, Nebraska	
Position:	Chief, Land Acquisition Branch – Program Coordinator	
<b>Duties:</b>	Responsible for acquisition of real property and property interests	

required for the construction, operation and maintenance of Reclamation projects within the Nebraska-Kansas area. Major program areas included the construction of the North Loup Division (Calamus and Davis Creek reservoirs and related water supply facilities), title transfer of the Farwell and Sargent Irrigation Districts), renewal of long term water service contracts with Reclamation irrigation districts, and Republican River Compact issues related to surface water releases, storage and sale.

**1973 to 1977:** Bureau of Reclamation, South Dakota, Colorado and Nebraska

**Position:** Real Estate Appraiser and Realty Specialist

**Duties:** Prepared real estate appraisals for real property rights required for total or partial acquisitions of ownerships as required for construction, operation and maintenance of Reclamation projects. Appraisal assignments included transmission line rights of way, total and partial acquisitions for reservoirs, canals, buried pipelines, and associated construction. Real estate appraisal work included testifying as expert witness in federal district court in South Dakota and Iowa for property and property rights acquired by condemnation. Realty specialist work included negotiating the acquisition of required rights of way for federal reclamation projects, title clearance, and real estate closings.

# **EDUCATION:**

Webster High School, Webster, SD - High School Diploma South Dakota State University, Brookings, SD – Bachelor of Science (1971)

- Attended Department of Interior real estate appraisal training courses and workshops
- Attended American Right of Way Association appraisal, acquisition and relocation training and workshops

#### **Department of Revenue, Property Assessment Division**

6-10-2009	Basic Spreadsheet Training
7-31-2009	Grain Handling Facilities Valuation
8/31-9/2-2009	2009 Assessor's Workshop
10-02-2009	Northeast District Meeting PAD's R&O Update

# CURRICULUM VITAE FOR Sarah Scott 200 South Silber Street North Platte, NE 69101

#### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Blaine County Clerk/Assessor ex officio Office of the Custer County Assessor Office of the Dawson County Assessor Office of the Frontier County Assessor Office of the Furnas County Assessor Office of the Gosper County Assessor State Assessment Office for Harlan County

# **EXPERIENCE:**

**2008 to present:** State of Nebraska, Department of Revenue, Property Assessment Division, North Platte, NE.

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

#### 2002 to 2008: Gothenburg State Bank, Gothenburg, NE

**Duties:** Consumer and mortgage lending, assistant to compliance officer. Part of my lending duties included physical inspection of properties and preparation of in-house appraisals when necessary and evaluating and approving appraisal prepared by professional appraisers. The compliance duties included conducting audits of loan portfolios and lending practices, as well as establishing procedures to comply with new regulation.

#### **EDUCATION:**

University of Nebraska, Kearney, Bachelor of Science (2002) Fall Assessor's Workshop (2009)

# Ruth A. Sorensen 301 Centennial Mall South Lincoln, Nebraska 68509

# **PRESENT AFFILIATION:**

Nebraska Department of Revenue, Property Tax Administrator

# **EXPERIENCE:**

August 2007 to present: Property Tax Administrator		
<b>Duties:</b>	Administrator/Director of the Nebraska Department	
	of Revenue, Property Assessment Division	
A	Laber 21, 2007, Nationalise Trans Danalise (in a set Danalise	
April 2007 to Commission	July 31, 2007: Nebraska Tax Equalization and Review	
Position:	Commissioner, First Congressional District	
Duties:	Heard appeals regarding taxation, valuation, or assessment of real	
Duties.	or personal property. Duties also include the annual equalization	
	of the assessed value, special value or recapture value of all real	
	property in Nebraska.	
November 2003, to April 2007: Nebraska Department of Property		
Assessment a		
Position:	Attorney	
<b>Duties:</b>	Legal representation and policy development for the Department of	
	Property Assessment and Taxation, focusing primarily on issues related to property assessment and taxation.	
	related to property assessment and taxation.	
November 2000 to November 2003: Law Offices of Polsky, Cope,		
	Shiffermiller & Coe	
Position:	Attorney	
<b>Duties:</b>	Private Practice. Experience in all aspects of civil practice.	
	<b>998 to November 2000:</b> Nebraska Department of Revenue	
Position: Duties:	Attorney, Legal Division	
Duties:	Legal representation for the Department of Revenue, focusing primarily on issues related to documentary stamp tax, sales tax and	
	use tax.	
1980-1998:	Employed with a bank for 12 years until attending law school.	
	During and following law school, was employed at law firms first	
	as a law clerk and then as an associate.	

# **EDUCATION:**

Franklin Pierce College, Rindge, New Hampshire, B.S. in Accounting (1992) University of Nebraska, Lincoln, Juris Doctor (December, 1994)

# LICENSES/CERTIFICATIONS:

Admitted to the Nebraska Bar, April, 1995

# CURRICULUM VITAE FOR Jerome P. Tooker 301 Centennial Mall South Lincoln Nebraska 68509

# **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Field Liaison for the following: Office of the Cass County Assessor Office of the Jefferson County Assessor Office of the Johnson County Assessor Office of the Nemaha County Assessor Office of the Otoe County Assessor Office of the Pawnee County Assessor Office of the Richardson County Assessor Office of the Richardson County Assessor Office of the Saline County Assessor

# **EXPERIENCE:**

July 2007 to Present: State of Nebraska, Department of Revenue, Property Assessment Division, Lincoln Nebraska

**1999 to June 2007:** State of Nebraska, Department of Property Assessment and Taxation, Lincoln, Nebraska

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation. Provide training to the Assessor's offices with the Sales File Training Manual, basic Excel and current Assessor Assistant programming.

1995 to 1999: State of Nebraska, Department of Revenue, Lincoln, Nebraska

**Position:** Field Liaison

**Duties:** Liaison duties with assigned counties as duties were established while continuing with the statistical analysis of sales in the sales file and sales verification in the commercial and agricultural property classes.

1984-1995:State of Nebraska, Department of Revenue, Lincoln, NebraskaPositions:Appraiser I, Appraiser II and Appraiser III

# **Duties**: Mass appraisal duties as assigned

Initially worked on mass appraisal projects in Johnson County (listing residential and commercial properties and assisting in the final values of the residential properties), Jefferson County (listing commercial properties) and Dawson County (listing the commercial properties and establishing the final values of the commercial properties) Mid time statistical analysis for the sales file. And later, I worked with sales verification process in all three property types, in addition to the statistical analysis of the sales in the sales file.

#### 1983-1984 Metropolitan Life Insurance Co, Insurance sales

**1977-1983 Farmers Home Administration:** Loan officer, for residential, agricultural real property. Loan officer for agricultural personal property i.e.: operating loans, loans for livestock and equipment. This included the appraisal of residential and agricultural properties. Administered the emergency loan program, which was implemented due to natural disasters.

#### **EDUCATION:**

Silver Creek Public High School, Silver Creek Nebraska, High School Diploma (1971) Platte Community College (now Platte Technical Community College), Columbus Nebraska, Associate Applied Science (1973) Kearney State College (now the University of Nebraska at Kearney), Kearney, Nebraska, Bachelor of Science (1976) Farmers Home Administration FDA USA Farm Real Estate Appraisal (1999) Residential Real Estate Appraisal (1999) Department of Property Assessment and Taxation: 101-Fundamentals of Real Property Appraisal (11-1984) Dynaplan Main Frame (spreadsheet training) (9-1985) Annual Course of Training (11-1985) Use of the Marshall and Swift Residential Cost Hand Book (1985) Use of the Marshall and Swift Square Foot Cost Method (1985) Principles of Income Property Appraising (11-1986) Customer Service Workshop (8-1989) Fundamentals of Assessment Ratio Studies (1989) Dynaplan P.C. (spreadsheet training) (9-1989) Annual Course of Training Appraisal of Motels and Grain Elevators (1989) Workplace Harassment (3-1990) Drug Free Workplace (3-1990) How to Deal with Difficult People (5-1990) Training and use of the HP 12 C calculator (1990) Residential Square Ft. Method Seminar #0176 Cost Approach 1991

Commercial Calculator Method Seminar #0177 Cost Approach 1991 Commercial Square Foot & Segregated Cost Seminar #0178 1991 302-Mass Appraisal of Income Producing Property (1994) 300-Fundamentals of Mass Appraisal (1995) Annual Course of Training (1997) 201-Appraisal of Land (1996) 600-Principles and Techniques Of Cadastral Mapping (1997) 1998 Mid America GIS Symposium (5-1998) A9001-Uspap (1998) 311-Residential Modeling Concepts (1998) Computer training Windows 95 1998 Computer training Excel - spreadsheet 1998 Computer training Word - word processing 1998 Computer training Access database 1998 Computer training Outlook e-mail 1998 Annual Course of Training (1999) Historical Structure Designations (1999) Valuation of Conservation Easements (1999) E-911 and GPS Systems (1999) Russia, a Nation Without Revenue (1999) Integration of GIS Systems (1999) Neighborhooding for Better Assessments (1999) 155-Depreciation Analysis (1999) 452-Fundamentals of Assessment Ratio Studies (1999) Annual Course of Training (2000) GIS for Assessors Workshop (2000) 310-Applications of Mass Appraisal Fundamentals (2000) Basic Session-Annual Course of Training (2001) Aggregate Mining in Nebraska (2001) Required Session-Annual Course of Training (2001) Valuation of Agricultural Land (2001) Valuation of Lakefront Property (2001) Assessor Workshop (2002) Annual Course of Training (2003) USPAP Workshop - The Moore Group (2002) Assessor Workshop (2003) Confidence Intervals Workshop (2003) Annual Course of Training (2004) Public Service Distribution (Southeast District) (2004) Assessor Workshop (2004) Procedure Audits by Nancy Tomberlin - Kansas Dept of Revenue (2004) Reports & Opinions Forum (2004) Abstract Training (2005) Assessor Workshop (Fall 2005) Income Approach to Value for Section 42 Multi Family (2006) Assessor Workshop (Fall 2006)

Residential quality, Condition & Effective Age (2007) Assessor Workshop (Fall 2007) Assessor Workshop (Fall 2008) Basic Application with Spreadsheets – Instructor (2008) Agland What-if: Agland Value Analysis (2008) Understanding the Reports and Opinion (Tables and Statistics) (2008) Developing Depreciation Tables (2008) Assessor Workshop (Fall 2009)