### CURRICULUM VITAE FOR Patricia S. Albro 200 South Silber Street North Platte, NE 69101

#### PRESENT AFFILIATION:

Department of Revenue, Property Assessment Division, Liaison for the following: Office of the Arthur County Clerk/Assessor ex officio Office of the Blaine County Clerk/Assessor ex officio Office of the Custer County Assessor Office of the Dawson County Assessor Office of the Frontier County Assessor Office of the Furnas County Assessor Office of the Gosper County Assessor Office of the Grant County Clerk/Assessor ex officio Office of the State Assessment Office for Harlan County Office of the State Assessment Office for Hitchcock County Office of the Hooker County Clerk/Assessor ex officio Office of the Logan County Clerk/Assessor ex officio Office of the McPherson County Clerk/Assessor ex officio Office of the Phelps County Assessor Office of the Red Willow County Assessor Office of the Thomas County Clerk/Assessor ex officio

# **EXPERIENCE:**

**2008 to present:** State of Nebraska, Department of Revenue, Property Assessment Division, North Platte, NE

**Position:** Collapse of supervisory position back to Liaison **Duties:** Observe, investigate and evaluate assessment and appraisal practices of individual county assessment offices. Annually write detailed narrative and statistical reports on each office. Assist or correspond with county assessors or others about the proper application of statutes, regulations, directives, policies and procedures. Assist in the development and instruction of educational classes to better assessment practices within the assessment offices. Mediate discussions between assessors and the Department or assessors and taxpayers. Represent the Department at meetings, workshops of assessors, hearings or other meetings as requested by the Property Tax Administrator.

**2002 to 2008:** State of Nebraska, Department of Property Assessment and Taxation, North Platte, NE

**Position:** Measurement Supervisor

**Duties:** Direct staff members to attain work goals and to ensure consistent application of administrative and program policies, procedures

and standards. Confer with and advise staff to exchange information on and/or explain property tax application criteria, work policies, procedures and standards, to identify the type and impact of work problems and to formulate possible solutions to work problems. Train and coordinate staff in the policies and procedures of property tax application to maintain and improve the performance levels of employees through exposure to job knowledge and abilities necessary to perform the work in accordance with established performance standards, and direct staff on the procedures to be used to complete agency reports or processes. Review work prepared by staff to determine the appropriateness of decisions and actions taken by workers, to determine whether files are complete and accurate, to obtain information to use in evaluating the work performance and to meet administrative policies of the agency. Recommend and develop proposed changes to the Department's procedures, rules and regulations to improve the operations of the Department.

2001 to 2002: North Platte, Lincoln County, Nebraska

**Position:** Liaison

**Duties:** Lateral transfer from Chief Appraiser back to Liaison within the Department. Same duties as noted when first hired as a liaison from 1998 to 2000.

2000 to 2001: Ogallala, Keith County, Nebraska

**Position:** Chief Appraiser

**Duties:** Supervise the assessment of all real property within the county. Develop and maintain sales ratio statistics to determine the level of assessment throughout geographic areas. Assign, review and coordinate the work of staff. Analyze and implement appraisal techniques to insure uniform assessment of real property for tax purposes. Appear before county board of equalization and appeals.

1998 to 2000: North Platte, Lincoln, Nebraska

**Position:** Liaison

**Duties:** Observe, investigate and evaluate assessment and appraisal practices of individual county assessment offices. Annually write detailed narrative and statistical reports on each office. Assist or correspond with county assessors or others about the proper application of statutes, regulations, directives, policies and procedures. Mediate discussions between assessors and the Department or assessors and taxpayers. Represent the Department at meetings, workshops of assessors, hearings or other meetings as requested by the Property Tax Administrator.

**1984 to 1998:** Ogallala, Keith County, Nebraska**Position:**Keith County Assessor

**Duties:** General supervision over and direction of the assessment of all property in Keith County, including office management, personnel and budget requirements.

1979 to 1984: Ogallala, Keith County, NebraskaPosition: Keith County Deputy AssessorDuties: Under the direction of the Assessor took care of office management and procedures.

1973 to 1979: Ogallala, Keith County, NebraskaPosition: Keith County Assessors Office - ClerkDuties: Clerical duties under the direction of the assessor and deputy assessor.

#### **EDUCATION:**

Department of Property Assessment and Taxation – see attached Other – see following:

#### Courses from Mid Plains Community College: Course # Topic

ourse #	Торіс	Date
		Spring
184	Real Estate Appraisal	1984
		Spring
183	Real Estate Finance	1985
187	Real Estate Management	Fall 1986
182	Real Estate Principals and Practices	Fall 1986
		Spring
185	Real Estate Law	1987
186	Real Estate Investment	Fall 1987

#### **Courses from International Association of Assessing Officers:**

Course #	Торіс	Date
Course 1 (101)	Fundamentals of Real Estate Appraisal	1984
Course 2 (102)	Income Approach to Valuation	1986
Course 6 (600)	Fundamentals of Mapping	1988
Workshop	Contemporary Capitalization Methods & Techniques	1992
Course 301	Mass Appraisal of Residential Property	1993
Course 101	Fundamentals of Real Estate Appraisal	1994
Course 302	Mass Appraisal of Income Producing Property	1994
Course 300	Fundamentals of Mass Appraisal	1995
Course 402	Tax Policy	1997
Course 311	Residential Modeling	1998
Workshop 452	Fundamentals of Assessment Ratio Studies	1999
Workshop 155	Depreciation Analysis	1999
Course 310	Applications of Mass Appraisal Fundamentals	2000

Course 400 Workshop 452 Course 201 Workshop	Assessment Administration Fundamentals of Assessment Ratio Studies Appraisal of Land (October 11-15) Residential Quality, Condition & Effective Age	2001 2002 2004 05.24.07
<b>Continuing Ed</b>	ucation Courses:	
Course #	Торіс	Date
	The Basic Use & Understanding of the Residential	
	Cost Handbook/Marshall&Swift	1985
	The Basic Use of the Marshall&Swift Valuation	
	Service Square Foot Method	1985
	The Basic Use & Understanding of the Residential	
	Cost Handbook/Marshall&Swift	1986
	The Basic Use of the Marshall&Swift Valuation	
	Service Square Foot Method	1986
	Residential Appraisal Course - American Society of	
	Appraisers	1989
#0176	The Square Foot Method - Marshall&Swift	1991
#0177	The Calculator Method - Marshall&Swift	1991
#0178	The Segregated Method - Marshall&Swift	1991
	Uniform Standards of Professional Appraisal Practice -	1001
#A9001	The Moore Group	1991
#0268R	License Law Update - Randall School of Real Estate	1993
#C9444	Ed Tour '94 - Nebraska Appraiser Board	1994
110 <b>2</b> 40 <b>D</b>	The Laws & Your Flaws - McMahon School of Real	1005
#0240R	Estate	1995
110202D	Implementing the License Law Act - McMahon School	1005
#0392R	of Real Estate	1995
#C9401	USPAP Workshop - The Moore Group	1995
#00777	Restructure & Revision of USPAP - Nebraska	1007
#C9777	Appraiser Board	1997
#00779	Attacking & Defending an Appraisal - Nebraska	1997
#C9778 #C9907	Appraiser Board USPAP Workshop - The Moore Group	1997 1999
#C9907	Tomorrow's Information Today - Nebraska Appraiser	1999
#C2098	Board	2000
#C2098	Houses, Hotels, Farms & Factories - Cool Stuff for Hot	2000
#C2099	Projects - Nebraska Appraiser Board	2000
#C2099	The TERC and Assessment Appeals - Mid Plains	2000
#C9861	Community College, Real Estate Cont. Ed.	2000
#C2198	Highest and Best Use - Nebraska Appraiser Board	2000
1102170	What's Happening to the Appraisal Profession -	2001
#C2199	Nebraska Appraiser Board	2001
#C2201	USPAP Workshop - The Moore Group	2001
	960 Residential Sales Comparison Approach Seminar -	2002
#C2210	The Moore Group	2002
	The moore of our	2002

#C9967	914 Appraising the Appraisal - The Moore Group	2002
# <b>C</b> 2208	Are You Tired of Client Pressure?/Are You Caught in	2002
#C2398	a Whirlwind? - Nebraska Appraiser Board Where the Heck did That Number Come From? -	2003
#C2399	Nebraska Appraiser Board	2003
	Mass Appraisal, Fee Appraisal, and Ad Valorem	
	Taxation - Nebraska Appraiser Board (Mark Reynolds	
#C2411	& Susie Lore, TERC presenters)	2004
#C2501	903 National USPAP 7-Hour	2005
	Excel Intermediate Training - West Central District	
	Assessors - 4 cr.hrs	2005
#C40618	Highest and Best Use – The Moore Group	2006
#Q110503	Residential Report Writing – The Moore Group	2006
#C2701	National USPAP 7-Hour	2007

# Computer Courses from ASI: Course #

Торіс	Date
	10/26-
Windows - Beginning	30/98
	12/07-
Windows - Intermediate	11/98
	10/26-
Word - Beginning	30/98
	12/07-
Word - Intermediate	11/98
	10/26-
Excel - Beginning	30/98
	12/07-
Excel - Intermediate	11/98
	10/26-
Outlook - Beginning	30/98
Outlook Deginning	12/07-
Outlook - Intermediate	11/98
	11/98
Have worked with FoxPro and TerraScan for	
Department of Property Assessment & Taxation	

# State of Nebraska Department of Revenue/State Tax Commissioner:Course #TopicDateAssessors Annual Course of Training1985

Assessors Annual Course of Training	1985
Assessors Annual Course of Training	1989
Assessors Annual Course of Training	1990
Assessor's Administrative Workshop	1996

Tax Administ	rator:	
Course #	Торіс	Date
	Annual Course of Training	1998
	Annual Course of Training - Basic	1999
	Annual Course of Training - Advanced	1999
	Annual Course of Training	2000
	Aggregate Mining in Nebraska	2001
	Annual Course of Training	2001
	Valuation of Agricultural Property	2001
	Valuation of Lakefront Property	2001
	2002 Assessor's Spring Workshop	2002
	Annual Course of Training	2003
	Assessor Workshop	2003
	Annual Course of Training	2004
	Public Service Distribution	2004
	Reports and Opinions Forum	11.23.04
	2005 Abstract Training	11.14.04
	Excel Computer Intermediate Training	11.02.05
	Low Income Housing Valuation	03.01.06
	Agland What-if Excel Training Demonstration –	
	Instructor No.Platte	04.07.06
	LB 126 School District Changes Procedures	06.07.06
	Agland What-if Excel Training Demonstration –	
	Instructor N. Platte	08.02.06
	Agland What-if Excel Training Demonstration-	
	Instructor Scottsbluff	08.09.06
	Agland What-if Excel Training Demonstration-	
	Instructor Gr.Island	10.06.06
	Agland What-if Excel Training Demonstration-	
	Instructor Norfolk	01.10.07
County Assess	sor's Association of Nebraska	
Course #	Торіс	Date
	Historical Capitalization Methods	2001
C9006	Introduction to the Income Approach to Value	2002
	The Appeal Process, Organizing Your Case, The	
	Equalization Process, Preparing Your Exhibits, and the	
	County Petition Process by: the Tax Equalization and	
	Review Commission - 3 credit hrs (approved by	
	Nebraska Appraisal Board)	2004
	Department of Property Assessment & Taxation	
	Presentation - 3 1/2 credit hrs	2004
	tour Union Pacific Railroad's Bailey Yard - 3 1/2 credit	
	hrs	2004
	Methamphetamines: by Nebraska State Patrol	2004

# State of Nebraska Department of Property Assessment and Taxation/Property Tax Administrator:

Instructor - 2 credit hrs	
Assessor's Workshop: 09.13.05 Planning, Developing,	
Appraisal, & Valuation for Commercial TIF Projects -	
4 hours; 09.14.05 NACO Issues & DPA&T - 4 hours;	
09.15.05 DPA&T & Lincoln County	
Realtor/Relationship to Taxation - 4 hours	2005
Mass Appraisal, Fee Appraisal & Ad Valorem	
Taxation by: the Tax Equalization and Review	
Commission - 4 hours (approved by Nebraska	
Appraisal Board)	2005
Dealing With Diversity in the Workplace/Human	
Resources	2006
School District Organization/Homestead Exemptions	2006

# **Supervisory Courses**

Course #	Торіс	Date
	SuperVision; supervisory training by: The State of	8/31-9/2-
	Nebraska	04

# LICENSES/CERTIFICATIONS:

Assessor Certificate, 1978 General Certified Appraiser, 1992

# **OTHER:**

Member IAAO – since 1984

# CURRICULUM VITAE FOR Rebecca K. Anderson 1811 W. 2<sup>nd</sup>, Suite 435 Grand Island, NE 68803

#### **PRESENT AFFILIATION:**

Department of Property Assessment and Taxation Liaison for the following: Office of the Adams County Assessor Office of the Franklin County Assessor Office of the Webster County Assessor

#### **EXPERIENCE:**

2002 to prese Position: Duties:	nt: State of Nebraska, Department of Property Assessment and Taxation, Grand Island, NE. Regional Measurement Supervisor Supervise Field Liaisons in Central Region as well as any Additional assigned duties
1995 to 2002:	State of Nebraska, Department of Property Assessment and Taxation, Grand Island, NE.
<b>Position:</b>	Field Liaison.
Duties:	measurement of level of value of real property in counties, compliance auditing, liaison between county/local governments and state government
1990-1995:	Eakes Office Products
<b>Position:</b>	Credit Manager
Duties:	Oversee all credit and collections for multiple location retail business
1985 -1989: Position: Duties:	Superior Mortgage, Inc. REO/Foreclosure/Collections Dept. Head Oversee all personnel and procedures in the department for multi-state mortgage bank.

#### **EDUCATION:**

University of Nebraska, Kearney, Bachelor of Science (1994) Department of Revenue, Property Assessment Division:

> Attended all Assessor Workshops and annual Courses of Training (1995 – 2000) 101 Fundamentals of Real Property Appraisal (1995) 102 Income Approach of Land (1996) 201 Appraisal of Land (1998)

300 Fundamentals of Mass Appraisal (1999) 310 Applications of Mass Appraisal Fundamentals (2000) 600 Principles and Techniques of Cadastral Mapping (1997) Aggregate Mining in Nebraska (2001) Valuation of Agricultural Land (2001) Valuation of Lakefront Property (2001) 452 Fundamentals of Assessment Ratio Studies (2002) Annual Course of Training (2002) Aggregate Mining in Nebraska (2001) Valuation of Agricultural Land (2001) Valuation of Lakefront Property (2001) 452 Fundamentals of Assessment Ratio Studies (2002) Annual Course of Training (2002) Assessors Workshop (2002) Annual Course of Training (2003) Assessors Workshop (2003) Annual Course of Training (2004) Assessors Workshop (2004) Reports & Opinions Forum (2004) Abstract Training (2004) Assessor Fall Workshop (2005) Abstract Training (2005) Assessor Spring Workshop (2005) Assessor Spring Workshop (2006) LB 126 School District Changes Procedures Assessor Spring Workshop (2007) Residential quality, Condition & Effective Age (2007)

# LICENSES/CERTIFICATIONS:

Assessor Certificate, 2008

#### CURRICULUM VITAE FOR Marlene Bedore P.O. Box 446 Trenton, NE 69044

#### **PRESENT AFFILIATION:**

Department of Revenue Field Liaison, Property Assessment Division:

Office of the Chase County Assessor Office of the Deuel County Assessor Office of the Dundy County Assessor Office of the Garden County Assessor Office of the Hayes County Assessor State Assessment Office of Keith County Office of the Lincoln County Assessor Office of the Perkins County Assessor

#### **EXPERIENCE:**

August 2003 to November 2005: State of Nebraska, Department of Property Assessment and Taxation, North Platte, NE

November 2005 to Present: State of Nebraska, Department of Revenue, Property Assessment Division, Trenton, NE

#### **Position**: Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports.

Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

# December 1997 to January 2003: Red Willow County Court, McCook, NE

Position: Assistant Clerk Magistrate, Clerk Magistrate

**Duties:** Perform supervisory and statutory functions of the County Court system for Red Willow County. Follow all policies and procedures according to the rules and regulations set forth by the Court Administrator and County Judges. Perform duties as assigned including arraignments and marriage ceremonies. Prepare journal entries and court orders as assigned for the court office. Communicate effectively to law enforcement agencies, attorneys and enable to possess the required knowledge, skills and abilities as necessary to fulfill to job requirements.

#### July 1984 to December 1997: Hayes County Clerk/Ex-officio County Assessor Hayes Center, NE

Position: Clerical, Deputy County Assessor, County Assessor

**Duties:** The assessor is responsible for valuing all real and personal property excluding public service companies. The office duties include all functions of the ex-officio office such as supervisory, accounting, secretary to the county board, Clerk of the Dist. Court, Registrar of Deeds and Election Commissioner. All Nebraska State Statutes, Directives and Regulations as set forth by the Property Tax Administrator must be followed. Prescribed reports and the date due are followed as listed on the Property Tax Calendar.

# **EDUCATION:**

Hayes Center High School, Hayes Center, High School Diploma Nebraska Western College, Scottsbluff, R.N. Program McCook Community College, McCook, Accounting Department of Revenue, Property Assessment Division:

- 8/26/2003 2003 ASSESSOR WORKSHOP
- 10/31/2003 BASIC/INTERMEDIATE MAPPING
- 11/14/2003 IAAO 101 FUNDAMENTALS OF REAL PROPERTY APPRAISAL
- 11/20/2003 CONFIDENCE INTERVALS WORKSHOP
- 1/15/2004 2004 ANNUAL COURSE OF TRAINING & BASIC SESSION
- 2/18/2004 PUBLIC SERVICE DISTRIBUTION (PANHANDLE DIST.)
- 5/11/2005 EXCEL COMPUTER SEMINAR
- 9/13/2005 2005 ASSESSOR'S FALL WORKSHOP
- 11/2/2005 EXCEL COMPUTER BASIC TRAINING
- 3/1/2006 LOW INCOME HOUSING VALUATION
- 6/7/2006 LB 126 SCHOOL DISTRICT CHANGES PROCEDURES
- 8/29/2006 2006 ASSESSOR'S WORKSHOP
- 5/10/2007 NACO'S COUNTY BOARD OF EQUALIZATION SEMINAR
- 9/17-19/2007 2007 ASSESSOR'S WORKSHOP

#### LICENSES/CERTIFICATIONS:

Nebraska Assessor/Deputy Certificate, February 12, 2004

### CURRICULUM VITAE FOR JAMES V. HAUG 1033 "O" Street Suite 600 Lincoln, NE 68508

#### **PRESENT AFFILIATION:**

Employed by the Nebraska Department of Revenue, Property Assessment Division; the position of Field Liaison for Area 6. Area 6 includes Antelope, Boone, Burt, Cherry, Cuming, Madison and Nance Counties.

#### **EXPERIENCE:**

Nebraska Department of Revenue, Property Assessment Division; in Lincoln, NE
Field Liaison for Area 6
Develop the measurement process for the counties in Area 6.
State of Nebraska, Department of Property Assessment and Taxation in Lincoln, NE
Measurement Supervisor; Eastern Region
Supervise the 4 liaisons for the counties in the Eastern Region.
State of Nebraska, Department of Property Assessment and Taxation in Lincoln, NE
Field Liaison-Area 8
Develop the measurement process for the Area 8.
State of Nebraska, Department of Revenue, Property Taxation Division in Lincoln, NE
Appraiser/Appraiser Supervisor
Conduct County-wide reappraisals, appraisal related projects, training on appraisal.

#### **EDUCATION:**

University of Nebraska, Lincoln, Bachelor of Science 1971 Department of Property Assessment and Taxation – see attached

#### LICENSES/CERTIFICATIONS:

Real Estate Appraisers License, 1980 Certified General Real Estate Appraiser, 1992 TERC -Special Master Training Seminar, 1997

# **PROFESSIONAL TRAINING / CLASSES:**

IAAO 305 -CAMA Valuation Model Building IAAO 649 -Commercial Investment Property IAAO-Workshop -Contemporary Capitalization Methods and Techniques IAAO 302 - Mass Appraisal of Income Producing Property IAAO 300 -Fundamentals of Mass Appraisal IAAO 610 -Principles of Property Assessment IAAO 602 - Workshop on Depreciation Analysis IAAO 600 -Principles and Techniques of Cadastral Mapping Moore Group. USPAP -7 Hour National USPAP Update IAAO 311 -Residential Modeling Concepts IAAO 101 -Fundamentals of Real Property Appraisal IAAO 651 Workshop -Workshop GIS for Assessors IAAO 310 - Applications of Mass Appraisal Fundamentals Lyman Richey - Aggregate Mining in Nebraska IAAO 155 -Depreciation Analysis DEPT./Alesandrini -Valuation of Agricultural land DEPT. Workshop -Valuation of Lakefront Property Moore Group. 914 - Appraising the Appraisal Moore Group. USPAP -7 Hour National USPAP Update DEPT. 2002 - Assessor Workshop (Introduction to Income Approach to Value) IAAO 452 -Fundamentals of Mass Appraisal Ratio Studies **DAVIS Workshop - Confidence Intervals Workshop** DEPT. 2004 - Annual Course of Training DEPT. Workshop. -Public Service Distribution (Southeast Dist.) Moore Group. USPAP -7 Hour National USPAP Update Randall #CE90508 -1031 Tax Deferred Exchanges (3 hrs.) IAAO 102 - Income Approach to Valuation ASFMRA -Conservation Easements Valuation and Case Studies DEPT. 2006 - Fall Workshop (School District Organization / Homestead Exemptions) Randall #CE20618R -Radon and Real Estate (3 hrs.) Randall #CE060602R -Lead, Asbestos, Mold - Get the Facts (3 hrs.) Moore Group. USPAP -7 Hour National USPAP Update

# CURRICULUM VITAE FOR Mike C. Krolikowski Sherman County Courthouse 633 "O" Street Loup City, NE 68853

#### **PRESENT AFFILIATION:**

Department of Revenue Property Assessment Division Liaison for the following: State Assessment Office for Garfield County State Assessment Office for Greeley County State Assessment Office for Sherman County Office of the Boyd County Assessor Office of the Brown County Assessor Office of the Holt County Assessor Office of the Holt County Assessor Office of the Keya Paha County Assessor Office of the Loup County Assessor Office of the Rock County Assessor Office of the Rock County Assessor Office of the Valley County Assessor Office of the Valley County Assessor Office of the Wheeler County Assessor

# **EXPERIENCE:**

**2003 to present:** State of Nebraska, Department of Revenue Property Assessment Division, Loup City, NE.

Position: Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2000 to 2003:** State of Nebraska, Department of Property Assessment and Taxation, Grand Island, NE.

**Position:** Sales Reviewer

**Duties:** Responsible for reviewing, verifying, and qualifying all applicable sales of agricultural, commercial, and industrial real property recorded in the register of deeds offices. Conduct phone interviews with buyers, sellers, attorneys, and real estate agents to verify documented reported sale information.

**1999-2000:** State of Nebraska, Department of Property Assessment and Taxation, Ogallala, NE.

**Position:** Property Tax Appraiser Assistant

**Duties:** Assisted Property Tax Division Appraiser in gathering and researching appropriate data for determining market value of locally assessed property. I performed physical inspection of property, researching appropriate data, interviewing property owners, preparing field sketches, determining property classifications, and utilizing standard valuation techniques.

# **EDUCATION:**

Hastings College, Hastings NE, Bachelor of Arts (1998) Department of Revenue, Property Assessment Division:

VALUATION OF AGRICULTURAL LAND (2001) 2001 ANNUAL COURSE OF TRAINING 101-FUNDAMENTALS OF REAL PROPERTY APPRAISAL (2001) ANNUAL COURSE OF TRAINING (2003) ASSESSOR'S WORKSHOP – 2003 **BASIC/INTERMEDIATE MAPPING (2003)** CONFIDENCE INTERVALS WORKSHOP (2003) 2004 ANNUAL COURSE OF TRAINING & BASIC SESSION (2004) 2004 ASSESSORS WORKSHOP (2004) **REPORTS & OPINIONS FORUM (2004)** 102-INCOME APPROACH TO VALUATION (2004) ASSESSOR FALL WORKSHOP (2005) ABSTRACT TRAINING (2005) ASSESSOR SPRING WORKSHOP (2005) **RESIDENTIAL QUALITY, CONDITION & EFFECTIVE AGE** SEMINAR (2007)

#### CURRICULUM VITAE FOR Russell L. Loontjer 1033 O Street, Suite 600 Lincoln, NE 68508

#### **PRESENT AFFILIATION:**

State of Nebraska, Department of Revenue, Property Assessment Division Liaison for the following:

Office of the Gage County Assessor Office of the Jefferson County Assessor Office of the Johnson County Assessor Office of the Nemaha County Assessor Office of the Otoe County Assessor Office of the Pawnee County Assessor Office of the Richardson County Assessor Office of the Saline County Assessor

#### **EXPERIENCE:**

**August 2007 to present:** State of Nebraska, Department of Revenue, Property Assessment Division, Lincoln, NE.

Position: Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

# May 2006 to July 2007: Stannard Appraisal Services Position: Field Appraiser

**Duties:** Aid in County-wide reappraisals, appraisal related projects, listing of commercial and residential properties, referee for valuation appeals and other consulting projects as assigned.

January 1999 to April 2006: Thayer County Assessor Duties: Direction and management of the Thayer County Assessor's office.

Formulation and implementation of an annual budget, implement mass

appraisal of residential, commercial and agricultural properties. Coordinate and review annual assessments of all real and personal property in the County. Communicate with the public regarding the valuation of property. Manage employees and the various duties assigned to each to carry out the duties, responsibilities and functions of the assessor's office.

#### LICENSES/CERTIFICATIONS:

Registered Real Estate Appraisers 2007 #270073 State of Nebraska Assessor's Certificate #980206

# **EDUCATION:**

**KEARNEY STATE COLLEGE, BACHELOR OF SCIENCE 1981** 2001 ANNUAL COURSE OF TRAINING 2001 AGGREGATE MINING IN NEBRASKA 2001 **ASSESSOR WORKSHOP 2001 ANNUAL COURSE OF TRAINING 2002 ASSESSORS WORKSHOP 2002 ANNUAL COURSE OF TRAINING 2003 ASSESSORS WORKSHOP 2003 ANNUAL COURSE OF TRAINING 2004** PUBLIC SERVICE DISTRIBUTION (SOUTHEAST DIST.) 2004 ASSESSORS WORKSHOP 2004 NACO CONVENTION 2004 2005 ABSTRACT TRAINING/SOUTHEAST DISTRICT 2005 NACO MAPPING/GIS TECHNOLOGY 2005 **PROPERTY TAX & NACO 2005** 2005 ASSESSOR'S FALL WORKSHOP 2005 NACO CONVENTION OMAHA 2005 LOW INCOME HOUSING VALUATION SEMINAR 2005 FUNDAMENTALS OF REAL ESTATE APPRAISAL 2006 **RESIDENTIAL SALES COMPARISON & INCOME APPROACHES 2006 RESIDENTIAL REPORT WRITING 2006** 105 NATIONAL USPAP 2006 SALES FILE PRACTICE MANUAL 2007 2007 ASSESSOR'S WORKSHOP 2007

#### CURRICULUM VITAE FOR MARK LOOSE PANHANDLE STATE OFFICE COMPLEX 4500 AVENUE I, P.O. BOX 1500 SCOTTSBLUFF, NE 69363-1500

# **PRESENT AFFILIATION:**

Property Assessment Division Liaison for the following: Office of the Banner County Assessor Office of the Box Butte County Assessor Office of the Cheyenne County Assessor Office of the Dawes County Assessor Office of the Kimball County Assessor Office of the Morrill County Assessor Office of the Scotts Bluff County Assessor Office of the Sheridan County Assessor Office of the Sheridan County Assessor Office of the Sioux County Assessor

# **EXPERIENCE:**

1993-present:	State of Nebraska, Department of Revenue, Property
	Assessment Division Scottsbluff, NE.
<b>Position:</b>	Liaison
Duties:	Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.
1991 to 1993: Position: Duties:	Western Nebraska Community College, Scottsbluff, NE Adjunct faculty, Business Division Responsible for teaching and evaluating all sections of Introduction to Business courses; also responsible for the Records Management and Word Perfect courses.

1991 to 1992:	Rounds Appraisal, Scottsbluff, NE
Position:	Appraiser Trainee
<b>Duties:</b>	Set appointments; physical inspection of property; locate,
	review and verify comparable sales information; also,
	completion of the URAR form.

#### **EDUCATION:**

Western Nebraska Community College, Scottsbluff, NE; A.A. 1978 Chadron State College, Chadron, NE; B.A. 1981 Chadron State College, Chadron, NE; M.A. 1985 Department of Property Assessment and Taxation:

302 Mass Appraisal of Income Producing Property (1994) 300 Fundamentals of Mass Appraisal (1995) 201 Appraisal of Land (1996) 600 Principles and Techniques of Cadastral Mapping (1997) 903 USPAP (1998) 311 Residential Modeling Concepts 155 Depreciation Analysis (1999) Required Session—Annual Course of Training (2001) 903 USPAP Workshop (2002) Assessor's Workshop (2002) Annual Course of Training (2003) Confidence Intervals Workshop (2003) Annual Course of Training (2004) Public Service Distribution (Panhandle District) (2004) Assessor's Workshop (2004) Reports & Opinions Forum (2004) 2005 Abstract Training (2004)

#### CURRICULUM VITAE FOR Gina B Marsters 1033 'O' Street, Suite 600 Lincoln, NE 68508 402-471-6191

#### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division Business Systems Analyst.

#### **EXPERIENCE:**

**2005 to present:** State of Nebraska, Department of Property Assessment and Taxation, Lincoln, NE.

**Position:** Business Systems Analyst

**Duties:** Responsible for the coordination and completion of R&O and all electronic data transfer. Write code for database access, modifications, and constructions including stored procedures. Configure database software. Utilize information systems to improve efficiency. Analyst for MIPS, County Solutions, and Terra Scan counties, work with programmers for data exchange. Write detailed description for user needs and all county assessors. Design and implement the components required for complex application features. Maintain company database[s]. Handle complex application features and technical designs.

#### 2000 to 2005: Blue Cross of Idaho, Meridian, Idaho

**Position:** Database Developer

**Duties:** Designed databases, Chairman for Access user group. Developed on-line help systems. Wrote code for database access and modifications. Reviewed, evaluated, designed, implemented and maintained company database. Lead and direct the work of others. Wrote detailed descriptions for end-users. Prepared reports for upper management regarding status of projects.

1995-2000:FM Blake & Associates, Boise, IdahoPosition:Legal AssistantDuties:Wrote legal briefs, researched case files, handled alltechnical problems. Lead and directed the work of others. Coordinated,distributed, and managed work flow processes for secretaries.

#### **EDUCATION:**

Masters - University of Phoenix, Omaha, Nebraska, Master Information Systems, Information Systems and Technology (2008)

Bachelor - University of Phoenix, Meridian, Idaho, Bachelor of Science, Information Technology (2005)

#### CURRICULUM VITAE FOR Derrick D. Niederklein 1033 "O" Street Suite 600 Lincoln, NE 68508

### **PRESENT AFFILIATION:**

Department of Property Assessment and Taxation Liaison for the following: Office of the Butler County Assessor Office of the Colfax County Assessor Office of the Fillmore County Assessor Office of the Hamilton County Assessor Office of the Merrick County Assessor Office of the Platte County Assessor Office of the Platte County Assessor Office of the Polk County Assessor Office of the Thayer County Assessor Office of the Thayer County Assessor Office of the York County Assessor

#### **EXPERIENCE:**

**2004 to present:** State of Nebraska, Department of Property Assessment and Taxation, Lincoln, NE.

Position: Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

**2000 to 2004:** State of Nebraska, Game and Parks Commission, Lincoln, Nebraska

**Duties:** Responsible for enforcing park regulations at seven state recreation areas in Southeast Nebraska, oversight of special detail and temporary workforce and assisted with hunter safety and hunter education annually.

# **EDUCATION:**

Southeast Community College, AAS (2000) Peru State College, BAS (2004) Doane College, MA (Current)

International Association of Assessing Officers:

101-FUNDAMENTALS OF REAL PROPERTY APPRAISAL (2005) 102-INCOME APPROACH TO VALUATION (2006) 300-FUNDAMENTALS OF MASS APPRAISAL (2006) RESIDENTIAL DATA COLLECTION SEMINAR (2006) RESIDENTIAL QUALITY, CONDITION, EFFECTIVE AGE (2007)

Western States Association of Tax Administrators:

101-ADVANCED CLASS/SPECIAL TOPICS WORKSHOP (2008)

Department of Property Assessment and Taxation:

REPORTS & OPINION FORUM (2004) ABSTRACT TRAINING (2005) ASSESSOR SPRING WORKSHOP (2005) ASSESSOR FALL WORKSHOP (2005) MASS APPRAISAL AND AD VALOREM TAXATION (2005) ASSESSOR WORKSHOP (2006) ASSESSOR WORKSHOP (2007)

# Other:

IAAO Member

#### CURRICULUM VITAE FOR Barb Oswald P.O. Box 116 Dakota City, NE 68731

#### **PRESENT AFFILIATION:**

Department of Property Assessment and Taxation Liaison for the following: State Assessment Office for Dakota County Office of the Cedar County Assessor Office of the Dixon County Assessor Office of the Knox County Assessor Office of the Pierce County Assessor Office of the Stanton County Assessor Office of the Thurston County Assessor Office of the Thurston County Assessor Office of the Wayne County Assessor

# **EXPERIENCE:**

**1997 to present:**State of Nebraska, Department of PropertyAssessment and Taxation, Dakota City, Nebraska**Position:**Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation.

#### 1991 to 1997: Dixon County, Nebraska

**Position:** County Assessor

**Duties:** Direction and management of the Dixon County Assessor's office. Formulation and implementation of an annual budget, implement mass appraisal of residential, commercial and agricultural properties. Communicate with the public regarding the valuation of property. Manage employs and the various duties assigned to each to carry out the duties, responsibilities and functions of the assessor's office.

1981-1991: Dixon County, Nebraska

**Position:** Deputy County Assessor

**Duties:** General knowledge of the budget and levy setting process. Maintain a current sales assessment ratio study. Complete an analysis of the market for the residential, commercial and agricultural class of properties. Maintain the cadastral maps, which included being able to research deeds, read legal descriptions, divide parcels of land. Know all the functions of the assessment office including the reports that need to be filed.

1979-1981:Dixon County, NebraskaPosition:ClerkDuties:Knowledge of the soil maps/conversions, determine soilcomparisons, land use and valuations.

# **EDUCATION:**

Wayne State College, 1978-1979, Secretarial courses

Northeast Technical College, various courses:

- 1990- Fundamentals of Real Estate Appraisal
- 1991- R.E. Market Data Approach
  - Professional Standards USPAP
- 1994- Cost Approach of Appraising Income Approach/Appraising
- 1997- Restructure and Revision
- 2000- The TERC and Assessment

The Moore Group, various appraisal courses:

- 1994 The New Uniform Residential Appraisal Report Workshop Residential Construction and Inspection
- 1996- USPAP workshop
- Limited Appraisals: How to Write a Form Report
- 2000- USPAP Workshop
- 2006- Fundamentals of Real Estate Appraisal
- 2007- USPAP
- 2007 USPAP Update

Department of Property Assessment and Taxation Courses:

1994 – Fundamentals of Real Property Appraisal

1995- Fundamentals of Assessment Ration Studies

1996-155 Depreciation Analysis

1997- 402 Tax Policy

2000- 300 Fundamentals of Mass Appraisal

2001- Aggregate Mining in Nebraska

2001- Required session-Annual Course of Training

2001- 600-Principles and Techniques of Cadastral Mapping

2001- Assessor Workshop

2002– Assessor Workshop

2003- Annual Course of Training

2003- Confidence Intervals Workshop

2004- Annual Course of Training

2004- Public Service Distribution (NE Dist.)

2004- Assessor Workshop

2004- Reports and Opinions Forum

2005-7 Hour National USPAP update

2006 – Low Income Housing Seminar

2006 – LB 126 School District Changed Procedures

2006 - Assessor Workshop

2006 - Wetlands Assessment Issues Training - NE District

2007- Assessor Workshop

2008- Assessor Assistant Training

#### LICENSES/CERTIFICATIONS:

Assessor Certificate, 1981 Registered Appraiser License, 1990

#### CURRICULUM VITAE FOR Jerome P. Tooker 1033 "O" Street, Suite 600 Lincoln Nebraska 68508

### **PRESENT AFFILIATION:**

Department of Revenue, Property Assessment Division, Liaison, assigned to the following counties:

Office of the Cass County Assessor State Assessment Office for Dodge County Office of the Douglas County Assessor Office of the Lancaster County Assessor Office of the Sarpy County Assessor State Assessment Office for Saunders County Office of the Seward County Assessor Office of the Washington County Assessor

# **EXPERIENCE:**

**July 2007 to Present:** State of Nebraska, Department of Revenue, Property Assessment Division, Lincoln Nebraska

**1999 to June 2007:** State of Nebraska, Department of Property Assessment and Taxation, Lincoln, Nebraska

**Position:** Field Liaison

**Duties:** Under limited supervision, investigates and evaluates property valuation practices and procedures for assigned counties by the compilation of assessment data, and communicates the findings to the various interested groups via reports. Assists county and state officials in interpreting and applying the information contained in these reports. Answers or refers questions to the appropriate division within the Department concerning the manuals, guides, directives and regulations relating to property valuation. Also, attends and/or participates in conferences, seminars and other training for county officials, taxpayer groups, individual taxpayers, or their representatives relating to property valuation. Provide training to the Assessor's offices with the Sales File Training Manual, basic Excel and current Assessor Assistant programming.

**1995 to 1999:** State of Nebraska, Department of Revenue, Lincoln, Nebraska **Position:** Field Liaison

**Duties:** Liaison duties with assigned counties as duties were established while continuing with the statistical analysis of sales in the sales file and sales verification in the commercial and agricultural property classes.

**1984-1995:** State of Nebraska, Department of Revenue, Lincoln, Nebraska **Positions:** Appraiser I, Appraiser II and Appraiser III

**Duties**: Mass appraisal duties as assigned

Initially worked on mass appraisal projects in Johnson County (listing residential and commercial properties and assisting in the final values of the residential properties), Jefferson County (listing commercial properties) and Dawson County (listing the commercial properties and establishing the final values of the commercial properties) Mid time statistical analysis for the sales file. And later, I worked with sales verification process in all three property types, in addition to the statistical analysis of the sales in the sales file.

#### 1983-1984 Metropolitan Life Insurance Co, Insurance sales

**1977-1983 Farmers Home Administration:** Loan officer, for residential, agricultural real property. Loan officer for agricultural personal property i.e.: operating loans, loans for livestock and equipment. This included the appraisal of residential and agricultural properties. Administered the emergency loan program, which was implemented due to natural disasters.

# **EDUCATION:**

Silver Creek Public High School,

Silver Creek Nebraska, High School Diploma (1971) Platte Community College (now Platte Technical Community College), Columbus Nebraska, Associate Applied Science (1973)

Kearney State College (now the University of Nebraska at Kearney), Kearney, Nebraska, Bachelor of Science (1976)

Farmers Home Administration FDA USA Farm Real Estate Appraisal (1999) Residential Real Estate Appraisal (1999)

Department of Property Assessment and Taxation:
101-Fundamentals of Real Property Appraisal (11-1984)
Dynaplan Main Frame (spreadsheet training) (9-1985)
Annual Course of Training (11-1985)
Use of the Marshall and Swift Residential Cost Hand Book (1985)
Use of the Marshall and Swift Square Foot Cost Method (1985)
Principles of Income Property Appraising (11-1986)
Customer Service Workshop (8-1989)
Fundamentals of Assessment Ratio Studies (1989)
Dynaplan P.C. (spreadsheet training) (9-1989)
Annual Course of Training Appraisal of Motels and Grain Elevators (1989)
Workplace Harassment (3-1990)
Drug Free Workplace (3-1990)
How to Deal with Difficult People (5-1990)

Training and use of the HP 12 C calculator (1990) Residential Square Ft. Method Seminar #0176 Cost Approach 1991 Commercial Calculator Method Seminar #0177 Cost Approach 1991 Commercial Square Foot & Segregated Cost Seminar #0178 1991 302-Mass Appraisal of Income Producing Property (1994) 300-Fundamentals of Mass Appraisal (1995) Annual Course of Training (1997) 201-Appraisal of Land (1996) 600-Principles and Techniques Of Cadastral Mapping (1997) 1998 Mid America GIS Symposium (5-1998) A9001-Uspap (1998) 311-Residential Modeling Concepts (1998) Computer training Windows 95 1998 Computer training Excel - spreadsheet 1998 Computer training Word - word processing 1998 Computer training Access database 1998 Computer training Outlook e-mail 1998 Annual Course of Training (1999) Historical Structure Designations (1999) Valuation of Conservation Easements (1999) E-911 and GPS Systems (1999) Russia, a Nation Without Revenue (1999) Integration of GIS Systems (1999) Neighborhooding for Better Assessments (1999) 155-Depreciation Analysis (1999) 452-Fundamentals of Assessment Ratio Studies (1999) Annual Course of Training (2000) GIS for Assessors Workshop (2000) 310-Applications of Mass Appraisal Fundamentals (2000) Basic Session-Annual Course of Training (2001) Required Session-Annual Course of Training (2001) Valuation of Agricultural Land (2001) Valuation of Lakefront Property (2001) Assessor Workshop (2002) Annual Course of Training (2003) Assessor Workshop (2003) Confidence Intervals Workshop (2003) Annual Course of Training (2004) Public Service Distribution (Southeast District) (2004) Assessor Workshop (2004) Procedure Audits by Nancy Tomberlin - Kansas Dept of Revenue (2004) Reports & Opinions Forum (2004) Assessor Workshop (Fall 2005) Income Approach to Value for Section 42 Multi Family (2006) Assessor Workshop (Fall 2006) Assessor Workshop (Fall 2007)